



Minutes of the meeting of Newton and Biggin Parish Council held on Thursday 30th June 2016 at 7.30 p.m. in Newton Village Hall

1. Recording or filming of Parish Council Meetings notice observed.
2. Present. Cllrs. D. Carter (Chairman), J. Hotten (Vice-Chairman) and F. Preston, Cllrs. L. Hunt and Dee Schindler (as applicant for the position of clerk), Cllr. P. Morris-Jones turned up at the end, H. Miles acted as clerk.
3. Apologies were received from A. Davies and PCSO Sharon Bailie-Crabtree.
4. Declarations of interest. D. Carter declared an interest in Minute Item 11a re: approval of the 2015/16 Internal audit. He had written a letter to the acting clerk asking for dispensation from this. If he abstained there would no longer be a quorum. The clerk accepted this.
5. The minutes of the extraordinary meeting held on 25th May 2016 were approved and signed by the chairman.
6. Matters arising from the minutes.
 - a) Item 4. New street lights. JH had spoken with Eon. The quote obtained still stood. JH had given the go ahead and the work was due to be completed by September.
7. Appointment of new clerk. JH explained that 2 applications had been received, one of the applicants was present at the meeting. Formal interviews would take place within approximately one week. The Contract of Employment to be discussed out of meeting.
8. One person had expressed an interest in applying for the Casual Vacancy. DC agreed to speak to WALC about the correct procedure for dealing with this.
9. New bus timetable. DC had contacted RBC regarding the new bus service (as per previous minutes) which had deterred people from using it as it was so poor. No response had been received to date. It was agreed FP would speak to Lilbourne Bus and DC would speak to Carver. To be an agenda item for the next meeting.
10. Clifton and Newton Joint Burial Committee
DC had met with Clifton Parish Council Chairman. There was a disagreement over the interpretation of the constitution. FP agreed to be the second representative for Newton alongside JH. DC agreed to let the Clifton Chairman know.
11. St. Thomas Cross Junction
It was agreed not to form a joint working party as L. Hunt was already in talks with the relevant parties re: possible solutions and the relevant costs and effectiveness. She agreed to pass on her information to both Clifton and Newton Parish Councils regularly. LH pointed out that with the new weight limits of 7.5 tonnes that will be in place in Clifton by the Autumn the road leading from the A5 towards Newton and the Newton side of Peri will be included. She was congratulated on this.



12. Finances

a) The 2015/16 Internal audit had been completed but the internal auditor had not filled in the form. It had been highlighted that VAT had not been reclaimed for 3 years and this should be addressed ASAP. The audit form would be filled in immediately as it was due to be in on 30th June. DC agreed to contact the Auditors explaining it would be with them ASAP.

b) Payments due

Cheques had been raised out of meeting for

- i) Eon - new street lights 7,200.00
- ii) Eon - maintenance 106.68
- iii) Eon - street lighting 74.77

This was approved by members.

c) Cheques to be raised at the meeting

- i) Interim clerk for taking minutes M & S vouchers 100.00
- ii) Annual insurance 349.35
- iii) J Parriss Jewellers. Retiring members presentation 45.00

DC gave a vote of thanks to H. Miles for standing in as clerk while the Parish Council was without one.

d) Members considered and agreed in principal on the Parish Council changing to electronic banking but it would not go ahead until the new clerk appointed.

13. Planning

- i) Approval of the Riley site application - noted.
- ii) No observations made for Little London Lane and The Orchards planning applications.
- iii) Formal consultation for Coton Park to be circulated. There was to be an exhibition at Brownsover Hall showing this.

14. Items for inclusion in next meeting.

- a) Consultation Local Plan.
- b) Timescale constitution Burial Committee.
- c) New bus timetable.

15. The next meeting to be held on Thursday 11th August 2016. FP agreed to book the hall.