

NEWTON AND BIGGIN PARISH COUNCIL

Minutes of the meeting held on 11th April 2013 in Newton Village Hall at 8pm

1. **Present:** Cllrs. D. Carter (Chairman), A. Davis (vice-Chairman), F. Preston, J. Leggatt
2. **Apologies:** Cllr. Philip Morris-Jones, R. Greenaway
3. **Declarations of Interest:** None
4. **Minutes of the meeting held on 07th March 2013:** Typing errors were corrected and the minutes were agreed and the chair signed the minutes as correct.
5. **Matters arising from the minutes of the meeting held on 10th January 2013:**

Regarding the litter pick, Dave Carter had done a risk assessment and the clerk has filed it with insurance documents. Rowena at Rugby Borough Council had arranged with Dave Carter to drop off the equipment and Judith Leggatt suggested that Dave Carter gave her a call to confirm things. Dave Carter reported that he had been unable to borrow any gloves from work and was therefore, was going to buy a dozen pairs. Judith Leggatt suggested that he label them as Newton Parish Council's property so that they can be collected in and reused at next years litter pick.

Item 5: Ian Davies was now unable to attend the meeting but Anne Davies had read out his update regarding DIRFT and Coton House at the Village annual meeting.

Item 14c: Judith Leggatt had purchased the bulbs and planted them. She said she would not be presenting a bill for them. Dave Carter and the other councillors thanked Judith Leggatt.
6. **Correspondence:** Circulars were handed to Dave Carter for circulation to the parish councillors and the following items discussed in greater detail:

Item b: Rugby Borough Council notice of election has been displayed on the village notice board.

Item c: The lengthsman / parish handyman scheme will be discussed at the next meeting if more information is available.
7. **Superfast Broadband:** Leigh Hunt updated the parish councillors with the latest news; the tender documents have been sent out and were due in by noon on Tuesday 16.04.13. The winner would be announced in mid May. Leigh Hunt also suggested that the council found out where their nearest green boxes were by 21.04.13. On 18.04.13 the report was going to Rugby Borough Council cabinet and any more completed survey should be sent in before then.

Dave Carter said that the 30% response to the survey was very good compared to other parishes.
- 7a. **Update:** Anne Davies had already given the updates regarding DIRFT at the annual village meeting.
8. **Highways:**
 - a. **Gritting Routes:** Dave Carter was concerned about what the best way of trying to persuade Warwickshire County Council to include the road from The Leys to the A5 on the gritting route. He thought that it would be a good idea to get a copy of Warwickshire County Council's gritting policy. Judith Leggatt said that she had asked Warwickshire County Council about including the route in September 2012 and had

been told that if Newton wanted this stretch of road included in the gritting route then the village would have to give up another route.

Dave Carter said that he would rather not have to concede another route.

It was noted that Bryn Patefield of Warwickshire County Council had said that the gritting routes were reviewed each year so Anne Davies suggested that the PC wrote to Warwickshire County Council again. Louise Wall was suggested as the person best to address the letter to. The discussion moved on to what the content of the letter should be; Leigh Hunt suggested that the council log the days when buses were stopped due to the icy conditions. Judith Leggatt said that the village was without a bus service for 5 days during the cold spell and a local person had made a sculpture out of ice of a lady sitting and waiting at the bus stop. Judith Leggatt thought that if Newton Parish Council were to send the picture to the local press and Warwickshire County Council it would be a good visual way to make the point that the village was left without a bus service for 5 consecutive days and that anyone waiting for a bus in Newton would have turned to ice! Other suggestions for inclusion into the letter were that school buses were stopped and the elderly had no means for getting to health related appointments or to shops to do their shopping. The difference in gritting provision between Newton and other villages in the east of Rugby and Fosse division was also raised. At present Newton is the only village that has only one route into the village treated. Others such as Willey and Churchover get a route into their villages gritted and a different route out of their villages gritted. Dave Carter suggested an alternative route to the Gibbet roundabout and back to the depot via Leicester Road, for the gritting lorries to incorporate the presently untreated section of road into the gritting route.

It was decided the clerk would draft a letter and circulate it so the councillors could comment and suggest changes before 21.04.13, when the letter would be sent and copied in to Cllr. Morris-Jones and Cllr Butlin.

9. Planning:

- a. Ref; R13/0048 Alterations and extensions to dwelling to include erection of conservatory to east elevation, conservatory to south elevation and erection of porch to west elevation, Newton Manor Lane. The application had been circulated between PC meetings and no comment had been made or submitted to Rugby Borough Council.
- b. Ref: R13/0243 Display of 2 no. fascia signs. Camaron Ltd., Unit 2 Europark. The application had been circulated between PC meetings and no comment had been made or submitted to Rugby Borough Council. Planning approval had been received and was put with the correspondence for circulation.

10. Consultation: Given at Annual Village meeting.

11. Finances:

- a. VAT on Village Hall: The clerk had calculated the amount of VAT that she thought the PC could reclaim for the village hall repairs, in accordance to the guidance she had been directed to by HMRC telephone helpline / website. The calculation is as follows;
Money received from village Hall committee

15.06.12	173.34
01.08.12	1747.96
23.08.12	1960.72
Total	3882.02

Vat component of monies received 20% of £3882.02 = £ 647.00

Money paid out for village hall repairs

		Gen	Vat	Total
	R Greenaway	7584.82	1516.96	9101.78
01.08.12	R Greenaway	7511.90	1502.38	9014.28
	Total VAT		3019.34	

Vat paid for VH Repairs (a)	3019.34
Vat component from committee (b)	647.00
Total Vat to be reclaimed (c= a - b)	2372.34
Vat already reclaimed from records (d)	1502.38
Vat that can be reclaimed (c - d)	869.96

b. The following accounts were approved for payments and the cheques that had not been signed between meetings were signed.

25.03.13	Burial committee precept	£500.00
25.03.13	Clerk salary 01.09.12 – 31.03.13	£392.00
25.03.13	Clerk's PAYE	£98.00
25.03.13	Midland Admin Payroll	£12.00
25.03.13	Eon Street lighting maintenance quarter to end 31.03.13	£106.68
25.03.13	Clerk's expenses 01.09.12 – 31.03.13	£72.82
11.04.13	WALC subscription	£116.00
11.04.13	Reissue of payment for returned cheque damaged in post for EON Street lighting maintenance quarter to end 31.03.13	£106.68
11.04.13	EON Street lighting electricity March 2013	49.69

- c. Statement of accounts and summary circulated to council members
- d. Clerk to give accounts to Ken Maycock for internal audit.

12. Items for inclusion at next meeting: A regular booking for the village hall could be made for Thursday evenings, so the councillors were asked to consider changing the day that parish council meetings are held.

13. Date of next meeting: The AGM was scheduled for 09th May 2013 at 8pm

14. Motion to exclude the public: proposed by Dave Carter and seconded by Judith Leggatt. Warwickshire County Council has written to a landowner requesting that they apply for planning permission within 3 months or risk prosecution for the current unauthorised use of land.

Chairman
Date