

Newton and Biggin Parish Council

Minutes of the meeting of Newton and Biggin Parish Council held at 8pm on Thursday 15th October 2015 at Newton Village Hall.

1. **Announcement read by Chair regarding recording or filming of parish council meeting:** In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary.

Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent.

Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

2. **Present:** Cllrs Dave Carter, Chair (DC), Jim Hotten, Vice Chair (JH), Frank Preston (FP), Judith Leggatt (JL), Ann Davies (AD),

3. **Apologies:** , Leigh Hunt (LH) RBC, PC Sharon Crabbe-Bailey

4. **Declarations of interest and dispensations**

- a. **To receive declarations of interest from councillors on items on the agenda:** None
- b. **To receive written requests for the dispensations for disclosable pecuniary interests:** None
- c. **To grant any requests for dispensation as appropriate:** None

5. **Minutes of the meeting held on Wednesday 09th September 2015 at 8pm.** Agreed and signed as correct.

6. **Matters arising from the minutes of the meeting held on Wednesday 09th September 2015 at 8pm:** Clifton and Newton Joint Burial Committee audit to be posted on both parish councils' websites. Works on the footpath in the village is due to start on 26.10.15. FP to ask about possible road closures and how it will affect the buses.

7. **Updating of Council documentation:** To consider and agree up to date information for publication on website:

- a. **Risk assessment:** circulated with correspondence before approval.
- b. **Planning application register:** a list of applications received to be added to website.

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8. Planning

- a. **R15/1429, Unit 1, Europark Industrial Estate, Watling Street. Newton, Rugby, CV23 0AL: Display of 1 no. non-illuminated fascia sign. Return by date: 16.10.15:** no comments.
- b. **The Leys:** News has been heard that the proposed development at The Leys is likely to be approved due to the "frequent bus service". After a discussion DC proposed that he would email LH asking her to represent the NBPC's view at the planning meeting of RBC saying that the bus service is irregular and as the last bus service is at 5pm, the service is not adequate for residents to use the bus to travel into Rugby and back for a full days work. JL seconded the proposal and all were in agreement.

9. Correspondence:

- a. **Items for circulation**
- b. **Police report:** nothing to report

10. **LED Lightening: To discuss progress re: providing trial light.** The promised fitting of the trial light had still not been done.

11. **2015 Litter Pick: To set date and organise this year's litter pick, postponed from the Spring, due to unforeseen circumstances.** It was agreed that the litter pick should be before Easter in the Spring of 2016. The clerk is to RBC for the equipment for 20th March 2015.

12. **Picnic site:** Ray Hyde has been of great help to the project, generously giving two days of his time, with JH and FP, to help digging and filling footpaths with a digger. JH asked if the council could thank volunteers such as Ray. It was agreed letter of thanks would be given along with their names added to a page on the website publically thanking them too. LH had asked FP about using BT volunteers but at the time they were not needed.

The next phase, including the pond, will happen in the Spring, the butterfly group are still clearing trees and greenwood peckers have been spotted in the area.

DC thanks JH and FP for their continuing hard work with this project.

13.Highways:

- a. **State of the roads:** Nothing outstanding. Mr. Moyles asked if the clerk would write and thank WCC getting the grass cut up to the footpath entrance. The clerk to do so.
- b. **St Thomas's Cross update :** Suggestions on the changes needed for the junction were made, including traffic lights or a change in priorities.

14.Finances:

- a. **Statement of accounts:** Current bank balance is £26008.38
- b. **External Audit: to report on approved returned Audit.** The audit has been approved and is to be advertised for inspection and put on website.
- c. **Accounts for payment:** cheques approved and signed for:

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- i. Eon Street Lighting electricity £147.13
- ii. Clerk salary £168.00
- iii. HMRC PAYEE £42.00
- iv. Midland Admin Payroll £12.00
- v. J. Hotten – picnic site expenses £901.62 (separate invoices supplied)

15. Items for inclusion in next meeting: Burial Committee funding

16. Date of next meetings. 26.11.15 and a one item agenda meeting to set budget on 17.12.15 All at 8pm in the village Hall