



## Newton and Biggin Parish Council

Minutes of the meeting held in Newton Village Hall on Thursday 16th March 2017 at 7.30 p.m.

1. Present. D. Carter (Chair), J. Hotton (Vice-Chair), F. Preston, A. Davis, Borough Councillor L. Hunt and H. Miles.
2. Apologies were received from I. Davis and P. Morris-Jones.
3. Public recording of proceedings - not applicable.
4. There were no declarations of interest.
5. The minutes of the meeting held on Thursday 26th January 2017 were approved by A. Davis and F. Preston and signed as being a true record by J. Hotton (Vice-Chair).
6. Matters arising - F. Preston was thanked for delivering the leaflets about broadband (item 13).
7. The appointment of Heather Miles as the clerk and responsible financial officer was unanimously approved by all members. The terms and conditions had been typed up wrong and needed altering before they could be signed.
8. a) It was agreed that D. Carter could go ahead and purchase a defibrillator. RBC had given the parish council a grant towards this. It was agreed it would be positioned on the outside wall of the village hall and would be unlocked but in an alarmed box. D. Carter would organise its installation. The Parish Council would be billed for both when completed. The clerk was asked to look into organising insurance for it.  
b) Clifton Parish Council had invited Newton Parish Council to a training session for this. It was agreed Newton would hold a community training day to residents to cover First Aid and the use of the defibrillator.
9. Street lighting  
The new street lights had been well received by residents although there were a few dark patches. JH agreed to look into prices of a few extra lights to cover these. The price of electric had gone down since the installation. There would be no service charge as it was no longer applicable although an inspection would be needed every 5 years at a cost. It was agreed the extra lights could be incorporated as part of the 2017/18 Capital Program.
10. It was agreed to rescind the decision to move to electronic banking, due to the wishes of the newly appointed clerk. The clerk was instructed to contact the bank and obtain previous bank statements. Forms needed to be obtained to add new signatories to the bank account.
11. The litter pick was arranged for Sunday 23rd April. I. Davis had organised equipment and collection of the rubbish from outside the village hall by RBC. 20 Hi-viz jackets, 20 grabbers, plastic sacks and plastic gloves would be needed.



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12. I. Davis had emailed a written report to members on his research into WIFI in village halls. This was noted. It was agreed this was a matter for the Village Hall Committee to consider, the Parish Council would support whatever decision they made regarding this. Various problems with phone lines and internet security were discussed.

### 13. 2017/18 Capital Program

Items to be included into this were: extra street lights in dark patches in the village (J. Hotton)

Up to £2,000 towards enhancing the Picnic site (J. Hotton)

A doggy waste bin by the allotments (A. Davis to arrange for this to be installed and emptied and the bill to go to the Parish Council).

14. There were no minutes for the previous Annual Parish Meeting, FP and J. Hotton agreed to write up an account of what they remembered happened, FP had a copy of the Agenda for the meeting. It would be explained at the Annual Parish Meeting on 6th April that this had happened and why.

### 15. Finance

Bills submitted for payment

e.on            £97.20

A cheque was duly raised and signed for this.

16. The date of the next meeting to be Thursday 18th May. This would be the Annual Council meeting.

### 17. Items for inclusion at the next meeting

a) Election of Chairman and Vice Chairman and signing of the Acceptance of Office form.

b) Nominees for Charities.

c) Picnic site - whether to keep locking it.

There being no further business the meeting closed at approximately 8.50 p.m.

Chairman

Date