Notice is hereby given that there will be a meeting of Newton and Biggin Parish Council on

**THURSDAY 21 February 2019 at 7.30pm in the Memorial Hall, Newton**

**Agenda**

1. Present
2. Apologies
3. Declarations of interest
4. To approve the Draft Minutes of the meeting held on 31 January 2019
5. Matters arising from the Minutes:
   * Stag and Pheasant Inn – Community Asset Status update (minute ref: 31/01/19-06) – ID
   * Memorial Hall Improvements update - Grant Application update and building quotations (minute ref: 31/01/19-07) – ID
   * Butterfly Conservation Britain in Bloom application and formal opening update (minute ref: 31/01/19-11) – ID
   * WRCC Transport Service – update on clash of days (minute ref: 31/01/19-13) – ID
   * To receive an update on progressing the New Residents Information Pack (minute ref:31/01/19-15) – RC and FP
6. Refurbishment/replacement of the Parish Council Notice Board - All
7. To agree the Parish Council Standing Orders - All
8. To note the Parish Council Financial Report including the current position and invoices paid in the period - ADo
9. To agree the Parish Council Capital Programme for 2019/20 - ID
10. To agree the draft and first Parish Council Newsletter and distribution plan - ADo
11. To receive a request for a three month retainer to support the further development of the Parish Council website - ADo
12. To consider the Village Litter Pick and Keep Britain Tidy, Great British Spring Clean campaign - All
13. To note the date of the next meeting – Thursday 21 March 2019 - All
14. Items to be included on the next agenda - ADo

**Allyson Downes**

**Clerk for Newton and Biggin Parish Council**

**13 February 2019**