



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 27th October 2022 at 7.30 pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 29 September 2022 – All
5. Matters arising and updates from previous minutes, not specifically on this agenda:
 - I. Update on request for signage near the church to warn of elderly people crossing – ID
 - II. Update on restoration of Roll of Honour in the Village Hall – ID
 - III. Update of consideration of a Neighbourhood Plan – ID
 - IV. Update on grant application for solar panels for the Village Hall – ID / RB
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. Resumption of Standing Orders
8. Internal audit action plan
 - I. Review banking arrangements – RB / RC / ID
 - II. Generic risk assessment – ID / RB
 - III. Budget spreadsheet to include three-year view – RB
9. Plans for Remembrance Sunday – ID / AN
10. 2023-23 Budget – ID
11. Christmas Celebrations – ID
12. Update on meeting with WCC Highways – ID
13. Update on new Warwickshire Association of Local Councils (WALC) structure - ID
14. To approve Updated Emergency Plan – All
15. AGAR – Conclusion of External Audit - RB
16. To note Planning applications received and PC response to consultations: – ID
 - I. **R22/1046 34, NEWTON LANE, NEWTON, RUGBY, CV23 0DX for Variation of Condition 2 of R22/0458**
The Parish Council propose responding with “No objection, subject to a condition to the effect that the 3 additional windows shall at all times remain obscure glazed and that there be no opening lights”.
 - II. **R22/0720 CLIFTON LAKES, WATLING STREET, CLIFTON UPON DUNSMORE, CV23 0AQ for change of use of land to a recreational fishery including the erection of fence line to aid identification of public right of way and associated works. Includes retrospective amendments to the entrance of the site and regularisation of previously imported soils to the entrance of site and Hillcrest Lakes.**
This has been circulated to Councillors for consideration.
17. Parish Council Finance Report – RB
 - I. Q2 / H1 Financial position and bank reconciliation report (for September)
 - II. Payments for approval:



Newton and Biggin Parish Council

Payments for approval	NET	VAT	TOTAL
Roll of Honour Framing – Reimburse Chair Ian Davis (Retro)	£204.16	£0.00	£204.16
WALC Neighbourhood Plan Training x 2 attendees	£60.00	£12.00	£72.00
Roll of Honour Calligraphy (£30 increase to original quote) (Retro)	£147.00	£0.00	£147.00
Butterfly Conservation Five Arches – yellow rattle seed, fuel and oil	£529.75	£0.00	£529.75

III. To note Direct Debits and payments made in period (with pre-approval):

October 2022			NET	VAT	TOTAL
FPO – 30/09/22	NPC22/04/0415	Honorarium – grass-cutting	£30.00	£0.00	£30.00
FPO – 03/10/22	NPC22/04/0415	Honorarium - picnic area gates	£100.00	£0.00	£100.00
FPO – 05/10/22	NPC22/04/0415	Staffing	£465.69	£0.00	£465.69
DD – 03/10/22	NPC22/04/0415	Npower – electricity for street lighting (Aug late direct debit)	£45.43	£2.27	£47.70
FPO – 05/10/22	NPC22/04/0415	HMRC - Staffing PAYE	£112.40	£0.00	£112.40
FPO – 05/10/22	NPC22/04/0415	External Audit Fee	£200.00	£40.00	£200.00
FPO – 17/10/22	NPC22/09/0514	Garden Centre Vouchers for Planters (Reimburse R. Barry)	£150.00	£0.00	£150.00
DD – 23/10/22	NPC22/04/0415	Plusnet Village Hall Internet	£18.43	£3.69	£22.12
DD – 26/10/22	NPC22/04/0415	Npower – electricity for street lighting	£47.66	£2.38	£50.04

IV. To note payments received in period:

October 2022
None

18. Date and time of next Public Parish Council Meeting – 24 November 2022 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 22 October 2022