



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 16th May 2024 at 7.30pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 25 April 2024– All
5. Matters arising and updates from previous minutes, not specifically on this agenda:
 - I. Update on funding for Community Orchard – ID
 - II. Update on Ellis Gardens – ID
 - III. Update on Defibrillator Training – ID
 - IV. Update on phone box refurbishment
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. Resumption of Standing Orders
8. Neighbourhood Plan - ID
 - I. General update
9. To note the Clerk’s annual incremental rise from SCP 19 to SCP 20 effective 1st April - All
10. To consider the Review of Insurance and approve one provider from 1st June 2024 - All
11. Preparations for Annual Governance Accountability Return (AGAR) - RB
12. To note Planning applications received and PC response to consultations:
 - I. **R24/0096** at 22, WATLING CRESCENT, NEWTON, RUGBY, CV23 0AH for Construction of new rear dormer
13. Parish Council Finance Report – RB
 - I. Financial report for April, and bank reconciliation report.
 - II. VAT update
 - III. Payments for approval:

Payments for approval	NET	VAT	TOTAL
Warm Hub refreshments (Reimburse Cllr Anne Davis)	£20.45	£0.00	£20.45
Refurbishment and redecoration of telephone box	£466.03	£0.00	£466.03
Internal Audit Fee	£360.00	£72.00	£432.00

- IV. To note Direct Debits and payments made in period (with pre-approval):

May 2024			NET	VAT	TOTAL
SO – 01/05/24	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 03/05/24	NPC23/08/0710	Staffing	£580.40	£0.00	£580.40
FPO – 03/05/24	NPC23/08/0710	HMRC - Staffing PAYE	£138.60	£0.00	£138.60
N/A	N/A	BT – new broadband account – in credit	N/A	N/A	N/A
DD – 24/05/24	NPC23/08/0710	Npower – electricity for street lighting	£79.55	£3.98	£83.53
SO – 28/05/24	NPC24/04/0064	Honorarium – grass cutting	£33.07	£0.00	£33.07



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V. To note payments received in period:

May 2024		
FPI – 07/05/24	HMRC VAT Refund (Q4 part 3)	£768.34

15. Date and time of next Public Parish Council Meeting – 27 June 2024 7.30pm, Newton Memorial Hall.

A handwritten signature in black ink, appearing to read "Rebecca Barry".

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 10 May 2024