



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Wednesday 30th October 2024 at 7.30pm**

## **AGENDA**

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 26 September 2024– All
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on Ellis Gardens – ID
  - II. Update on St. Thomas Cross junction drainage – ID
  - III. Update on Defibrillator for Coton Park– ID
  - IV. Update on Noticeboard for Coton Park – ID
  - V. Update on Website upgrade and Cllr Email Addresses – RB
  - VI. Update on Community Lottery – ID
  - VII. Update on Traffic Speed Survey – ID
  - VIII. Update on Payment for Defibrillator Training – RB
  - IX. Update on Bus Stop Renovation – RC / AN
  - X. Update on Autumn Refresh of Planters – RB
  - XI. Update on Missing Hedgehog Sign - BT
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan – ID / RB
  - I. Questionnaire analysis update
  - II. Theme Groups update
    - a. Housing
    - b. Environment
  - III. To consider an annual subscription to Parish Online
9. Plans for Winter Warm Hub 2024 - All
10. Plans for Remembrance Sunday - All
11. Plans for Christmas Celebrations - All
12. 2025-26 Budget – RB / ID
13. To Consider and Approve a Scheme of Delegation - All
14. To note LGA have approved pay award for 2024-25, backdated to April 2024 – ID
15. To note Planning applications received and PC response to consultations:

R24/0928 at UNIT 12, EUROPARK, WATLING STREET, NEWTON, RUGBY, CV23 0AL for Change of use to parking for commercial vehicles and trailers.
16. Parish Council Finance Report – RB
  - I. Financial report for September and H1, and bank reconciliation report.
  - II. Payments for approval:



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Payments for approval	NET	VAT	TOTAL
Warwickshire County Council – Defibrillator Training Course Fees	£50.00	£0.00	£50.00
OurJay Foundation – Defibrillator and Cabinet for Coton Park	£1,100.00	£70.00	£1,170.00
Reimburse R. Barry for the purchase of Garden Centre vouchers for sponsored planters	£50.00	£0.00	£50.00
Reimburse R. Barry for the purchase of Xmas Deer Family Set of 3 Lights	£79.99	£0.00	£79.99
Remembrance Wreath	TBC	TBC	£40.00
YourLocale Neighbourhood Plan Consultancy Fees	£1,000.00	£200.00	£1,200.00

III. To note Direct Debits and payments made in period (with pre-approval):

October 2024			NET	VAT	TOTAL
SO – 01/10/24	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 04/10/24	NPC24/05/0079	Staffing	£580.40	£0.00	£580.40
FPO – 04/10/24	NPC24/05/0079	HMRC - Staffing PAYE	£138.60	£0.00	£138.60
DD – 05/10/24	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
DD – 24/10/24	NPC24/05/0079	Npower – electricity for street lighting	£73.63	£3.68	£77.31
SO – 28/10/24	NPC24/04/0064	Honorarium – grass cutting	£33.07	£0.00	£33.07

IV. To note payments received in period:

October 2024	
None	

17. Date and time of next Public Parish Council Meeting – 28 November 2024 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 24 October 2024