



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 28<sup>th</sup> November 2024 at 7.30pm**

## **AGENDA**

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 30 October 2024– All
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on Ellis Gardens – ID
  - II. Update on St. Thomas Cross junction drainage – ID
  - III. Update on Noticeboard for Coton Park – ID
  - IV. Update on Website upgrade and Cllr Email Addresses – RB
  - V. Update on Community Lottery – ID
  - VI. Update on Traffic Speed Survey – ID
  - VII. Update on Missing Hedgehog Sign – RB / ID
  - VIII. Review of Remembrance Sunday - All
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan – All
  - I. Theme Groups update
    - a. Housing
    - b. Environment
9. Plans for Christmas Celebrations - All
10. 2025-26 Budget – RB / ID
11. To note NI Employer Contributions increasing from April 2025 – ID / RB
12. To consider a response to the Government Consultation on remote meeting attendance – ID / RB
13. To note Lloyds Treasurers' Account changing to a new Community Account from Jan 2025, and account maintenance monthly fee – RB
14. Update on works at Coton Farm, Newton Lane – ID
15. Planned review of Emergency Plan – RB
16. To note change of date of next Sole Trustee of Newton Memorial Hall meeting - RB
17. To note Planning applications received and PC response to consultations:

R24/0952 at Newton House Farm, Pilgrims Lane, Newton, Rugby, CV23 0ED for Prior Approval change of use of agricultural buildings to form 5 no. dwellings (Class Q).

R24/0815 at 26, Newton Lane, Newton, Rugby, CV23 0DZ for Dropped Kerb to front of property.
18. Parish Council Finance Report – RB
  - I. Financial report for October, and bank reconciliation report.
  - II. Q2 VAT update
  - III. Payments for approval:



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Payments for approval	NET	VAT	TOTAL
Black high yield laser-jet toner cartridge.	£69.79	£13.95	£83.74
Christmas Tree – budgeted £300	TBC	TBC	TBC – max £300
Gift voucher for payroll services	£100.00	£0.00	£100.00
Reimburse R. Barry for stationery – diary / planner, A4 wallets	£15.53	£3.10	£18.63
Reimburse Cllr Anne Davis for warm hub refreshments	£23.50	£0.00	£23.50

#### IV. To note Direct Debits and payments made in period (with pre-approval):

November 2024			NET	VAT	TOTAL
SO – 01/11/24	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 04/11/24	NPC24/05/0079	Staffing	£742.67	£0.00	£742.67
FPO – 04/11/24	NPC24/05/0079	HMRC - Staffing PAYE	£179.20	£0.00	£179.20
DD – 04/11/24	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
DD – 26/11/24	NPC24/05/0079	Npower – electricity for street lighting	£79.85	£3.99	£83.84
SO – 28/11/24	NPC24/04/0064	Honorarium – grass cutting	£33.07	£0.00	£33.07

#### V. To note payments received in period:

November 2024		
FPI – 12/11/24	Q2 VAT	£805.91

19. **Closure of Council Meeting.** The Council resolve to exclude members of the public and press from the following item of business (19.I) due to their presence being prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. (As per Newton and Biggin Parish Council's Standing Orders 3-D)

I. Application to join the Local Government Pension Service (Warwickshire Pension Fund) – Confidential

20. Date and time of next Public Parish Council Meeting – 30 January 2025 7.30pm, Newton Memorial Hall. (No meeting in December)

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 22 November 2024