



# **Newton and Biggin Parish Council -**

**As Sole Trustee of Newton Village Memorial Hall, Registered Charity Number 522971**

**Parish Councillors are requested to attend a meeting of Newton and Biggin Parish Council as Sole Trustee of Newton Village Memorial Hall to be held in Newton Village Memorial Hall – Thursday 27<sup>th</sup> February 2025 at approximately 8.15pm (immediately after the close of the Public Parish Council meeting).**

**This is a private meeting, but the public are welcome to attend.**

## **AGENDA**

- 1. Present**
- 2. Apologies**
- 3. To agree the draft minutes from the previous meeting held on 16<sup>th</sup> May 2024**
- 4. To receive an update from a representative of the Village Hall Committee (VHC) to cover the following:**
  - I. Update on Village Hall finances**
  - II. Confirmation of adequate insurance**
  - III. Charities Commission obligations**
  - IV. Health and Safety obligations**
  - V. Any other general updates**
- 5. To note the payment of broadband provision for the Village Hall**
- 6. To note the Process for 'Order' and 'Payment' Approval for expenditure for Newton Village Memorial Hall, where payment is made by Newton & Biggin PC, not by the VHC**
- 7. To note that all VHC meeting agendas and minutes are uploaded to the PC website**
- 8. Date of next planned Parish Council Sole Trustee Meeting – 31 July 2025 at 8:15pm, Newton Village Memorial Hall.**

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 21 February 2025