



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 27th March 2025 at 7.30pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 27 February 2025– All
5. Provisionally reserved to receive an update from PCSO Nina Parish, Warwickshire Police - All
6. **Matters arising and updates from previous minutes, not specifically on this agenda:**
 - I. Update on Website upgrade / Cllr Email Addresses and to agree moving budgeted funds into an Ear Marked Reserve – RB
 - II. Update on Traffic Speed Survey – ID
 - III. Update on Ellis Gardens Open Space – ID
 - IV. Update on debit card for the Lloyds Community bank account – RB
7. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
8. **Resumption of Standing Orders**
9. Neighbourhood Plan – All
 - I. General update
10. To agree Parish Council meeting dates for 2025 – All
11. To agree a response to Clifton upon Dunsmore Draft Neighbourhood Plan – ID / RB
12. To approve updated Financial Regulations - All
13. To note completion of Clerk’s annual appraisal and subsequent annual incremental rise on the SCP pay scale - ID
14. To note Planning applications received and PC response to consultations:
 - I. R25/0210 at COTON PARK EAST, CENTRAL PARK DRIVE, RUGBY for Reserved matters application for infrastructure works (installation of new link road, footways / cycleways, 4no. bus stops and temporary drainage) pursuant to outline planning permission R20/0787 for up to 475 dwellings – *Agree response*
 - II. E23/0374 at Land adjacent to 11, WATLING CRESCENT, NEWTON, RUGBY, CV23 0AH – *Appeal Hearing*
 - III. R24/0952 at Newton House Farm, Pilgrims Lane, Newton, Rugby, CV23 0ED for Prior Approval change of use of agricultural buildings to form 5 no. dwellings (Class Q) - *Appeal*
15. Parish Council Finance Report – RB
 - I. Financial report for February, and bank reconciliation report.
 - II. VAT update
 - III. Payments for approval:



Newton and Biggin Parish Council

Payments for approval	NET	VAT	TOTAL
Warm Hub refreshments – reimburse Cllr Anne Davis (retro)	£40.97	£0.00	£40.97
Warm Hub refreshments – reimburse Cllr Anne Davis	£41.50	£0.00	£41.50
MS365 Annual Subscription	£87.49	£17.50	£104.99
McAfee Total Protection – reimburse R. Barry	£45.83	£9.16	£54.99
Garden Centre Vouchers (3 x £30) plus postage - DEBIT CARD	£92.50	£0.00	£92.50
E.on Street Light Maintenance – quarterly charge plus correction of previous bill	TBC	TBC	TBC
Payments for approval – (Made under Scheme of Delegation)	NET	VAT	TOTAL
WCC County Fund – Speed survey	£880.00	£176.00	£1056.00
Butterfly Conservation – Five Arches Project	£337.73	£32.67	£370.40
Purple Cat – Projector Bulb for Village Hall	£197.56	£39.51	£237.07
Groundwork – Return of grant balance	£1,000.00	£0.00	£1,000.00

IV. To note Direct Debits and payments made in period (with pre-approval):

March 2025			NET	VAT	TOTAL
SO – 30/03/25	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 05/03/25	NPC24/05/0079	Staffing	£608.87	£0.00	£608.87
FPO – 05/03/25	NPC24/05/0079	HMRC - Staffing PAYE	£145.60	£0.00	£145.60
DD – 07/03/25	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
CHG – 18/03/25	NPC24/11/0185	Banking Monthly Charge	£4.25	£0.00	£4.25
TBC	NPC24/05/0079	Npower – electricity for street lighting	TBC	TBC	TBC

V. To note payments received in period:

March 2025		
FPI - 12/03/25	HMRC Q4 part 1 VAT form 126 refund	£600.57
FPI – 14/03/25	Village Hall Committee – Net contribution for projector bulb	£191.57

16. **Closure of Council Meeting.** The Council resolve to exclude members of the public and press from the following item of business (19.I) due to their presence being prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. (As per Newton and Biggin Parish Council's Standing Orders 3-D)

I. Discuss Five Arches Gates opening / closing – Confidential

17. Date and time of next Public Parish Council Meeting – 10th April 2025 at 6.45pm, Newton Memorial Hall.