Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 24th April 2025 at 7.30pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the two meetings held on 27 March 2025 and 10th April 2025– All
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
    I. Update on Website upgrade / Cllr Email Addresses – RB
    II. Update on Traffic Speed Survey – AN / ID
    III. Update on Ellis Gardens Open Space – ID
    IV. Update on Winter Warm Hub – ID / AD
    V. Update on Coton Noticeboard - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan – All
    I. General update
9. To approve PC response to Rugby Local Plan Preferred Options Consultation – All
10. Spring Refresh of Planters – RB
11. Foul Sewer, Little London Lane – ID
12. VE Day 80 Celebrations
    I. To approve Newton Village Events Committee facilitating an event on 8th May 2025 with a maximum contribution of £500 from the PC – AD / RB
13. Approval of Asset Register (for Annual Return and Insurance purposes) – All
14. Community Infrastructure Levy (CIL) Payment – ID / RB
    I. To note payment due from RBC in April 2025 of £337.50
    II. To note timescales, restrictions and audit process around spending CIL receipts.
    III. To consider opening a separate bank account to hold CIL funds.
15. To note the results of the Q4 Asset Inspection – BT / RB
16. To note Planning applications received and PC response to consultations:
    I. R25/0269 at NEWTON HOUSE, NEWTON ROAD, NEWTON, RUGBY, CV23 0DR for Construction of 2 single storey outbuildings (personal gym & cycle store) – '*No comments' response submitted to RBC*
17. Parish Council Finance Report – RB
    I. Financial report for March, and bank reconciliation report.
    II. VAT update

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III.   Payments for approval:

Payments for approval	NET	VAT	TOTAL
Warm Hub refreshments – reimburse Cllr Anne Davis (retro)	£14.84	£0.00	£14.84
Warm Hub refreshments – reimburse Cllr Anne Davis (retro)	£14.80	£0.00	£14.80
WALC Annual Subscription (inc NALC)	£549.00	£89.80	£638.80
Parish Council Websites – 35% of total website cost	£262.15	£52.43	£314.58
Payments for approval – (Made under Scheme of Delegation)	**NET**	**VAT**	**TOTAL**
Warwickshire Pension Fund – Backdated contributions to 28th Nov	£809.46	£0.00	£809.46

IV.   To note Direct Debits and payments made in period (with pre-approval):

April 2025			NET	VAT	TOTAL
FPO – 07/04/25	NPC24/05/0079	Staffing	£460.42	£0.00	£460.42
FPO – 07/04/25	NPC24/05/0079	HMRC - Staffing PAYE	£150.60	£0.00	£150.60
DD – 04/04/25	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
CHG – 20/04/25	NPC24/11/0185	Banking Monthly Charge	£4.25	£0.00	£4.25
TBC	NPC24/05/0079	Npower – electricity for street lighting	TBC	TBC	TBC

V. To note payments received in period:

April 2025		
FPI - 07/04/25	Precept Part One	£13,620.00
TBC	HMRC Q4 part 2 VAT form 126 refund	TBC

18. **Closure of Council Meeting.** The Council resolve to exclude members of the public and press from the following item of business (19.I) due to their presence being prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. (As per Newton and Biggin Parish Council's Standing Orders 3-D)
    I.   Discuss Five Arches Gates opening / closing and approve new contractor – *Confidential*
    II.   Approval of Clerk's updated contract - *Confidential*
19. Date and time of next Public Parish Council Meeting – 29th May 2025 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 15 April 2025